

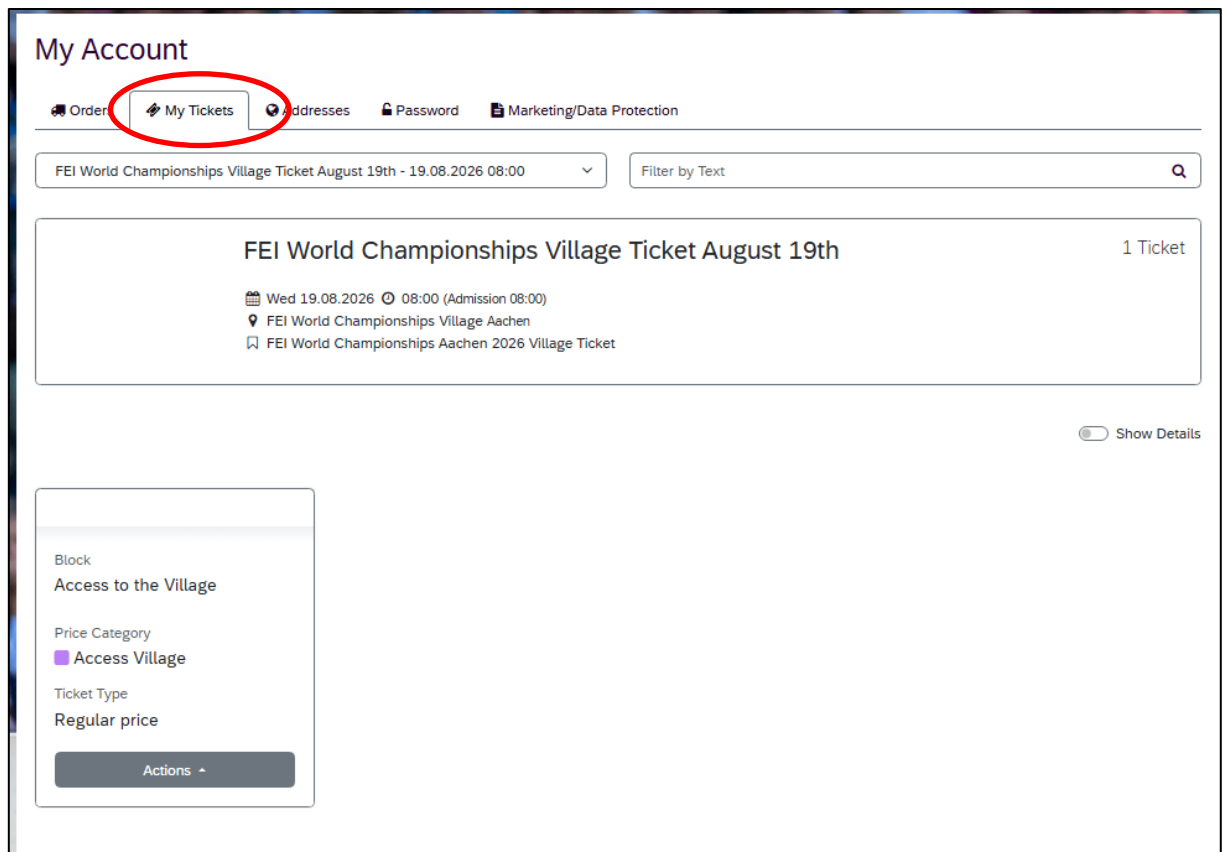


As a seller, what should I do?

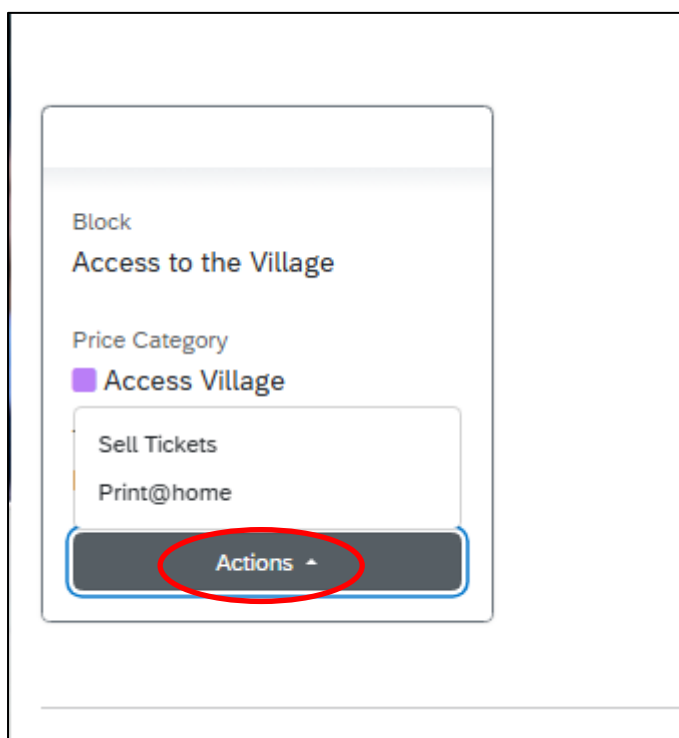
1. Please log in on our ticket page with your personal access data under “**Sign in/ Register**”. If you do not already have access, please create a new password with your email address or call the Ticketoffice for further assistance at 0049-241-9171111!

Please do not register as a new costumer!

2. Under “**My Tickets**”, you will now find all the tickets you have booked using this customer number.



3. Select the ticket you want and click **"Actions"**. You can select multiple tickets one after another. Please note that season tickets and combo tickets cannot be sold through the ticket exchange.



4. In the next step, enter your bank account information and confirm by clicking “Continue”. If a sale is completed, the ticket price, minus a 10 % secondary market fee, will be credited to your registered account within the next 14 days.

The screenshot shows a form titled 'Add new bank account' with a blue header bar. Below the header, there are three input fields: 'IBAN*', 'BIC*', and 'Bank Name*'. Each field has a placeholder text matching its label. Below the fields, there is a small text '* = Mandatory Fields'. At the bottom of the form, there are two buttons: 'Cancel' on the left and 'Continue' on the right. Below the form, there is a 'Back to My Tickets' button.

5. After you have accepted the terms and conditions, please confirm your authorization for resale.

The screenshot shows a ticket details panel on the left and a main content area on the right. The ticket details panel includes: 'Block: Access to the Village', 'Price Category: Access Village' (with a purple square icon), 'Ticket Type: Regular price', and 'Refund: 15,00 EUR'. Below the panel, there is a checkbox (circled in red) and a paragraph of text: 'I acknowledge that the refund value will be composed of the ticketprice minus 10% of the second market fee. Furthermore, I hereby confirm that a release confirmation with a link to reverse the release was sent to the following e-mail address lisa.nawrocki@chioaachen.de'. Below this text is a link 'Change Selection'. At the bottom right, there is a green button labeled 'Resale' (circled in red).

6. You will now receive an email confirming that the product has been approved for resale.